

HOPKINS HOUSE

- A Learning Center for Children and Families -



List Of EMPLOYEE BENEFITS

Agency funded benefits:

Hopkins House pays the premiums and costs of these benefits. The employee makes no contributions.

- Up to Twenty days of annual leave
- Eleven paid holidays
- Seven days of sick leave
- Funeral leave
- SEP-IRA Retirement plan

Agency and Employee funded benefits:

Hopkins House contributes \$200 monthly to each full-time, permanent employee.

- The employee is required to accept Life Insurance and Disability Income insurance.
- HMO or Health Insurance coverage is required unless a spouse's plan or other comparable health plan covers the employee. The employee is also responsible for any premiums or costs that exceed the Hopkins House contribution.

Additional benefits:

- Childcare Tuition Discount - Hopkins House employees are eligible to apply for tuition assistance for their children enrolled in the Agency's preschool academy.
- Employer Assisted Home Ownership Program – Hopkins House employees are eligible to apply for cash assistance with the down-payment on the purchase of a house in the City of Alexandria or Fairfax County, subject to government guidelines.

NOTE - Some of the benefits listed above are limited to full-time employees. Some benefits may require a minimum period of full-time employment as a condition of eligibility.